



CYE Sailing Centre Bursary Fund

Application Form for beneficiaries for young person, under 25

If a young person is unable to attend a CYE event or residential visit **because of financial hardship**, then their parent, guardian, carer or teacher may apply to the Christian Youth Enterprises Bursary Fund for financial assistance towards the cost of the CYE visit.

As with all charities, funds are limited. The income available to support the Bursary Fund depends upon donations received and as such the fund will only be able to support a limited number of applications each year. The applicant will normally be expected to contribute at least 60% of the cost of the event. A small administration team, working with and on behalf of the CYESC Trustees, considers each application. Decisions made by this team are final. There is no appeal process.

Note: the "Counter Signature" section of this form must be completed. We cannot consider any application that is not endorsed and counter-signed by an appropriate person.

Applications are usually made by the young person's parent, guardian or carer. If there is an exceptional reason, such as speaking English as an additional language, the application may be completed by someone else, such as a teacher or pastor.

Your feedback is valuable in helping us to maintain the fund and in reporting back to our donors. Therefore, a condition of receiving an award will be that you complete a simple questionnaire about the impact that the award has made for the young person. We will use this to report back to those who have donated to the fund, and to help promote future donations. We will contact you for your feedback after the event.

This form must be submitted at least 14 weeks before the event that the young person wants to attend

Name of person coming to CYE	
Address	
Postcode	
Date of Birth	

Name of person completing this form	
Relationship to person coming to CYE	Parent / Guardian / Carer / Other (please specify)
Email address (PRINT clearly)	
Telephone number	

Cost of visit to CYE		Name of CYE event and start date	
Grant requested <i>This should not exceed 40% of the cost of the event.</i>			

Please tick all that apply: ☐ The young person is eligible for Free School Meals or Pupil Premium ☐ The young person's household is on a low income or in receipt of Universal Credit/other means-tested benefits ☐ A parent/carer or child in the household receives disability-related benefits (e.g. PIP, DLA) ☐ The young person is a young carer, in foster care, or has previously been looked after ☐ The young person's family is currently experiencing financial hardship due to specific recent circumstances (e.g. job loss, illness, bereavement) ☐ Financial hardship is being experienced due to an alternative reason		
Please explain in your own words why you are applying for a grant: 		
Signed		
Date		

Counter signature

This application **must** be endorsed and counter-signed by a church or youth leader/class or head teacher. The signatory should know the applicant and their situation and be able to vouch that the financial need is genuine. If someone other than a parent has filled in this form, the counter-signature should be someone different.

<i>I fully support this application and confirm that to the best of my knowledge the applicant meets the criteria stated in this application.</i>		
Please add any relevant information which may support the application: 		
Signed		
Name		
Position		
Date		<i>NB: Send to CYE 14 weeks prior to visit</i>
Telephone		

All appropriate signatures must be completed on the form before returning to:

The Trustees, CYE Bursary Fund, c/o CYESC, Jubilee Building, Chidham, Chichester, West Sussex. PO18 8TE
 Telephone 01243 573375 email: bursary@cye.org.uk

Christian Youth Enterprises will retain a copy of this document securely for 7 years after the issue of any grant. This is to allow CYE officers to compare any previous grants issued.